

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Dean of Students

Jacob Wichman

Principal

Michael Gerlach

Director Financial Services

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes of February 7, 2017

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Tuesday, February 7, 2017, at 5:00 p.m., in the conference room off of the library/media center, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Mike Beisbier, chair; Tracy Malterer, board member; Heather Cramer, superintendent of schools.

Old Business:

- WASB Governance Survey—School Board Members: The committee talked about the annual board survey. Each board member is to take the survey, the results will be provided at the February board meeting.
- Discussion on building improvement project: The committee discussed the project and the frequently asked questions document. The committee talked about what they have been hearing within the community. They also discussed the message and the documents to relay that message.

New Business:

- Insurance Committee Update: Mrs. Cramer updated the committee on the work of the district health insurance committee. The insurance broker will be requesting bids for insurance for the district. The committee will continue to work.
- Neola policy updates—BoardDocs Software: Mrs. Cramer updated the committee on the new software being used for board policy.
- Employee Compensation Committee Update: Mrs. Cramer updated the committee on the status of the alternative compensation committee. The committee member from the previous year will continue to work on a plan. The committee will reconvene before the end of February.
- Class Size Estimates/Staffing for 2017-2018—District Wide: Mrs. Cramer provided estimates for class sizes and staffing for the 2017-2018 School Year.
- Jr./Sr. High Scheduling Process and Timeline: Mrs. Cramer updated the committee on the scheduling timeline for the jr./sr high as well as the process being implemented. The committee discussed potential changes to the schedule.